



Position Description

School District of Monroe

JOB TITLE:	School Psychologist
CLASSIFICATION:	Professional Staff
JOB OBJECTIVE:	Promote and optimize the cognitive, social, and personal development of all assigned students, by providing a full range of school psychological services.
REPORTS TO:	Director of Pupil Services
QUALIFICATIONS:	Master's Degree in Psychology or related field. Current Wisconsin Department of Public Instruction teaching certificate required for the assigned instructional area(s), along with three or more years of teaching, counseling, or other experience working with children similar in age to the assigned position. Intermediate computer operation and social media skills.
ESSENTIAL DUTIES:	<ul style="list-style-type: none">• Deliver a planned and coordinated program of psychological services, including mental health and counseling services• Serve as resource to special education staff regarding provision of special education services and special education law and policy• Identify and assess the learning, development, and adjustment characteristics of individuals and groups, and the environmental factors that affect their learning and adjustment• Facilitate and coordinate local and state-wide student assessments• Utilize assessment data about students and their home/school environments in developing appropriate interventions and programs• Provide collaborative consultation and documentation of results including assisting teachers with suggestions and implementation of RTI and pre-referral intervention strategies

- Provide recommendations and modifications and/or direct interventions to assist teachers in working with at-risk and special education students to maximize and adjustment in the classroom setting
- Lead or participate as appropriate, as a member of multi-disciplinary teams to determine assigned students' eligibility for special services, appropriate programming, and on-going interventions and serve as case manager for 504 students
- Provide direct services through classroom presentations, co-teaching in general education settings, in-services to staff/parents, etc.
- Maintain appropriate data on students to document current levels of performance and other pertinent information. Re-evaluate, as appropriate, to determine extent of progress and effectiveness of therapy
- Provide consultation to parents, teachers, administrators, and appropriate community agencies to enhance the learning and adjustment of students
- Coordinate district response for students, parents/guardians, and community as part of crisis intervention team
- Apply ethics and standards of professional practice in the delivery of school psychological services, observing relevant laws and policies that govern practice
- Communicate effectively with students, parents, and school staff
- Establish and utilize productive relationships with parents/guardians, students, staff, and community
- Attend staff meetings and serve on committees as required
- Serve as a positive adult role model during interactions with students

ADDITIONAL DUTIES:

- Additional duties as deemed appropriate at the sole discretion of district leadership
- Maintain a current education knowledge base through educator networks, educational workshops and professional publications

Essential duties are those duties and functions considered essential to the performance of the identified position. Additional duties are those duties considered secondary to the position's overall purpose. This position description is illustrative and does not necessarily specify all tasks and duties of this position. The Administration of the School District of Monroe reserves the right to change this position description at its sole discretion at any time.

REVISED: May 2020